**DIDDLEBURY PARISH COUNCIL**

**By Order of the Chairman:**

**Meeting of Diddlebury Parish Council will be held at**

**DIDDLEBURY VILLAGE HALL on WEDNESDAY 24th OCTOBER 2018 at 7.30pm when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 17th October 2018**

**Clerk's address:**

**The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

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**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.**
3. **Public involvement session - 10 minutes allocated.**

**No discussion will be permitted concerning planning application 18/04563/OUT – re 17 houses at The Moors/Moors View: this matter will be a single agenda item at an EGM on Thursday 1st November 2018, 7.30pm at Diddlebury Village Hall.**

1. **Minutes:** To approve the Minutes of the meeting on 26th September 2018

1. **Matters Arising**: To deal with matters arising from the Minutes of the 26th Sept. 2018.
2. **Reports from:** Chairman, Unitary Councillor Motley and Parish Council members
3. **Planning applications**

**7.1 18/04728/TPO** – application for a reduction of crown areas of two black poplar trees in a conservation area, on land at Corfton Manor between Sun Inn junction B4368 and Beech, SY7 9LD

**7.2** **18/04273/FUL –** application for the conversion of part of a building into two dwellings and part to an extension to existing house at The Coach House, Corfton, SY7 9DD

**8. To accept the resignation of Cllr. Worthington as DPC’s representative for Diddlebury Village Hall’s committee and the appointment of a successor.**

1. **Westhope Village Hall: report from the Chairman on meeting of 16th October 2018 and to appoint a DPC representative of the Westhope Village Hall Management Committee.**
2. **Minor Highway & Environmental matters**.
3. **Consideration of the Parish Plan Steering Group’s updated action list.**

**12. Communications and Correspondence to be considered**

**13**. **Finance:**

13.1 – To consider the Finance Report for October 2018 and approval of cheques to be authorised for payment

13.2 - Verification of reconciliation of the Cash Book/Bank Statement by councillors

**14. Any Other Business: (for dissemination of information only)**

**15. EXCLUSION OF THE PUBLIC**

**To consider exclusion of the public and press on the grounds that the consideration of the following items may involve the likely disclosure of confidential or sensitive information (S.1(2) Public Bodies (Admission of Meetings) Act 1960.**

**Matters to be considered:**

15.1 – An Enforcement Notice relating to a property within Diddlebury parish

15.2 – Consideration of the adoption of legal policies to protect DPC from possible future legal situations.

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**Date & Venue of next Meeting:**

**Diddlebury Village Hall, 7.30pm on Thursday 1st November 2018**