**DIDDLEBURY PARISH COUNCIL**

**Chairman: Cllr D Hedgley**

Clerk: Mrs Jean de Rusett, The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS Tel: 01568 770640 "e" mail address: diddleburypc@gmail.com

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**MINUTES**

**Of the Extra Ordinary Parish Council Meeting**

**held on Thursday 10th August 2017, 7.30pm at Westhope Village Hall**

**087/17: Present and apologies for absence**

 Cllr. D Hedgley, Chairman, Cllr. R Povall – Vice-Chairman, Cllr. A Watson, Cllr. T O'Boyle, Cllr. S Povall, Cllr. M. Thomas

**Apologies**

Apologies were received and accepted from Cllr. M. Woodhouse, Cllr. K Worthington and Unitary Cllr. Motley

**In attendance**:

The Clerk Mrs J de Rusett and three members of the public.

**088/17: Declarations of Interest relating to this meeting.**

Members are requested to declare any Disclosable Personal or Pecuniary Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No Declarations of interest were made.

**089/17: Public involvement session:**

No matters were raised at this juncture – two members attended to assist with a planning application.

**090/17: Approval the Minutes of the Meeting held on 26th July 2017**

The Minutes of the Parish Council Meetings held on 26th July 2017 had been circulated prior to the meeting. No amendments were raised.

Cllr. R. Povall **proposed** that the Minutes be approved as a correct record,

Cllr. A. Watson **seconded** the proposal:

**Vote:**  members **voted unanimously** to approve the Minutes and they were duly signed by the Chairman.

**091/17: Matters arising from the Minutes of the Parish Council Meeting of 26th July 2017 not dealt with elsewhere on the Agenda**

080/17/3: Cllr. O’Boyle advised that the meeting concerning safety of all pedestrians around the village hall and school has been scheduled for early September.

**092/17 – Planning applications**

**092/17/1 – 17/03549/OUT**. Outline planning application by Mr N Pearce for the erection of one dwelling and access on land at the car park, Sun Inn, Corfton.

The Chairman advised that the only public comments was from Mr A Kirk, who supported the application with a caveat about the height of the roofline. The Parish Council had already supported this application once but it had been re-submitted as a wholly new sewage treatment package is to be installed, which SUDS have approved. DPC are considering this application in a full meeting again as the Parish Plan had agreed the development of five houses in Corfton and to date 13 have been approved: however no objections have come forward from parishioners. Cllr. Watson was concerned about the reduction in car parking spaces for The Sun this development would create: she is concerned that cars may end up parked on verges with customers crossing the busy road.

After further discussion Cllr. S Povall **proposed** that the Parish Council supports this application and raises no objections to it.

**Proposal seconded** by Cllr. R Povall

**Vote:** 4 votes in favour, 1 against and 1 abstention- carried by a majority vote.

**092/17/2 – 17/02743/FUL –** application by Mr P Moran for the installation of replacement windows and doors at Pedlar’s Rest, Elsich Court, Seifton.

Mr & Mrs Moran attended to assist the councillors. They explained the existing windows and doors were leaky and draughty. They have found replacements in dark oak PVC which will match the other two barn conversions at Elsich Court.

The Chairman advised no public or statutory objections had been raised to the application. The plans and details of the replacement windows were considered.

Cllr. S Povall **proposed** that the Parish Council supports the application and raises no objections to it.

**Proposal seconded** by the Chairman

**Vote:** Five in favour, 1 abstention

**093/17 – Reports**

093/17/1 – Chairman’s Report

The Chairman reported on his recent parish council activities, which included

 attending a planning committee site visit re the mast application and thereafter preparing his submissions and attending the Southern Planning Committee meeting at the Shirehall on 1st August; the hearing occupied 45 minutes. The applicant’s representative was ineffectual and was given a grilling by some councillors who appeared to support DPC’s line of argument and he was asked searching questions by Cllr. Motley about how hard the applicants had tried to find a more suitable location. However a councillor argued that masts exist elsewhere on school buildings without side effects and that to refuse the application would lead to an expensive appeal which Shropshire Council could not afford: by a small majority the Planning Committee voted in favour of the application. Cllr. Evans asked the representative to take the message back to Vodafone that this application was not well received and we would ask you to reconsider siting the mast at this location.

Following the Chairman’s report on this committee hearing the members expressed their dismay that members of the Planning Committee did not support the concerns and views of the electorate. After debate the Clerk was asked to write to the applicant’s agents and to Vodafone direct asking them to withdraw this application and seek a more suitable site.

093/17/ 2– Diddlebury Village Hall Report – Cllr. T O. Boyle

The handover of the hall from the builders was scheduled for 5th August but has been delayed. If the hall is not ready in time for the Autumn Show the school will provide a back up plan.

Cllr. Watson noted that no list of hiring rates was available and the DHV website had not been up-dated. Cllr. O’Boyle advised that the new committee were busy dealing with these matters: there will be an increase in hire charges and that charges are available on application. Cllrs Watson and S Povall felt that the hire charges should be transparent and advertised on the website and at the hall, as Culmington does.

093/17/3 – Flood Action Group Report – Cllr. T O’Boyle

Cllr. O’Boyle reported that this is a quiet time of year for the FAG. Works are continuing on tidying up the Diddle Brook.

**094/17 – Highways and Environmental matters**

The Chairman advised the Highways & Environmental Grant for 2017/2018 has been received and in total DPC holds fund of £4,996.

Interviews had been held for two applicants for the EMO post and Mr Gary Trim of Abdon Heath had been appointed. He has been given a list of jobs which need attention. 20 broken bollards need replacing and the Chairman is liaising with Highways for replacements.

**095/17 – Consideration of correspondence and communications**

The members considered the following items of correspondence, which had been emailed to them prior to the meeting:

1. 20.7.17 – email from planners re 17/02639/FUL – application re 2 Rock Cottage, Bache Mill for the erection of a detached garage and workshop.

 Planning permissions granted.

2. 18.7.17 email via SALC inviting DPC to join in a “Lamp Post Poppies” scheme.

3. 01.08.17 email Clerk to Clerk of Culmington PC re damage to road surface at Pedlars Rest and copy email from Culmington PC indicating they have raised the issue with Highways Dept.

4. Emails passing between resident of Corfton Bache and Chairman concerning drainage ditch problems in Corfton Bache, which were resolved.

5. 02.08.17 email from Shropshire Council inviting participation in a Shropshire Library Strategy Consultation

6. Bundle of letters and correspondence concerning footpath issues:

* Email from Mr John Farley thanking DPC for the donation of £180
* Letter 28.7.17 from Mr R T Hughes, Larkfield Farm re FP20
* Tel. attendance note 9.8.17 Clerk/Mr Adrian Wilkes re FP20
* Letter 1.8.17 from Lucy McFarlane, Rights of Way Officer, SC re FP 26

7. 03.08.17 email sent via Cllr. Motley re planning application 17/01969/OUT, for the erection of a single storey dwelling on land adjacent to Aston Top, Bache Mill.

 Application withdrawn

8. email 09.08.17 Clerk to Mr Gary Trim, new EMO with time sheets etc.

9. Card from Mrs M Hall of the Clover Club inviting one DPC member plus guest to the Club’s 40th birthday celebration.

 It was agreed that Cllr. Worthington will represent the DPC and the Clerk will notify Mrs Hall accordingly.

Concerning Foot Path 20: The Clerk to contact Mr Hardwick and ask for three kissing gates, wide enough to accommodate buggies. Cllr. S Povall offered to pay for two of the kissing gates: he wishes to put commemoration plaques on them for two members of the Povall family. The Clerk will establish the cost: Cllr. Povall was thanked by DPC for his generous offer.

Concerning Footpath 26: a meeting will be held with the Chairman, Cllr. R Povall, who has a set of definitive maps, and with Mr John Farley, so the issues raised by Ms Lucy McFarlane in her letter of 1st August can be addressed.

**096/17 - Consideration of Financial matters**

 096/17/1 – Finance Report for August 2017

**1. Precept Funds** brought forward from July 2017 **£4,078.74**

***LESS:*** cheques to be authorised from Precept Funds on10.08.17

1. Clerk’s net salary for August 2017 £143.40

2. HMRC – PAYE on Clerk’s August salary £ 36.00

3. Chairman’s expenses:

* Travelling expenses: 2 journeys to Shirehall - 7/6/17 &
* 1/8/17: total of 92 miles @ 45p per mile - £41.40
* Regimental Book for war articles - £16.00

Total claimed - £ 57.40

4. Clerk’s expenses for August 2017 as itemised

* Contribution towards August telephone

 & Broadband expenses £10.00

* Postage: 03.08.17 –1st class letter to Cllr.

Worthington plus 12 x 2nd class stamps £ 7.70

* 1 x HP364 black ink cartridge £10.00
* Travelling expenses claimed at 45p per mile

10.08.17 - To Parish Council meeting at

Westhope– 44 miles

Total mileage: 44 miles @ 45p £19.80

 £47.50 £ 47.50

 Total deductions from Precept Funds £284.30 £ 284.30

 **Balance of Precept Funds c/fwd to September £3,794.44**

1. **Highways & Environmental Grant b/fwd from July 2017 -** £2,703.93

**ADD**: 2017/2018 Grant Payment rec’d 04.08.17 £2,262.96

**Balance of Highways** **& Environmental Grant c/fwd to September £4,966.89**

1. **Transparency Code Grant – no claims in August 2017–**

**Balance c/fwd to September 2017 £1,108.40**

**4. Total funds held by Diddlebury Parish Council after this meeting:**

Precept Funds c/fwd to September £3,794.44

Highways & Environmental Grant c/fwd to September £4,966.89

Transparency Code Grant c/fwd to September £1,108.40

Corvedale Youth Club funds £ 650.39

Diddlebury Flood Action Group £ 209.57

Balance of donations for War Memorial £ 85.13

Ear-marked Reserve Fund for resurfacing DVH car park £5,412.29

 **Total of DPC funds c/fwd to September 2017 £16,227.11**

Cllr. R Povall **proposed** that the above cheques drawn on Precept Funds be authorised.

**Proposal seconded** by Cllr. A Watson

**Vote: unanimous**

**097/17 - Any Other Business (for dissemination of information only)**

097/17/1 – Shropshire Local Plan Review

The Plan has now been published. The Chairman gave a brief outline of important new features. The Plan is now on the Shropshire Council website and he urged members to read it.

097/17/2 – Meeting dates in Corvedale News

Cllr. O’Boyle noted that the DPC meeting date for September was incorrectly stated in the Corvedale News to be on 25th |September at Westhope, whereas it is on 27th September at Diddlebury Village Hall.

There being no further business, the Chairman closed the meeting at 9.10pm

Date and venue of the next Diddlebury Parish Council meeting

7.30pm on Wednesday 27th September 2017 at Diddlebury Village Hall.

**MINUTES SIGNED BY David Hedgley**

**DATED 27th September 2017**