**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**WESTHOPE VILLAGE HALL on WEDNESDAY 17th MAY 2017 at 8.00pm**

**following the Annual Parish Meeting and Annual General Meeting**

**when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 11th May 2017**

**Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

**Tel: 01568 770640** [**diddleburypc@gmail.com**](mailto:diddleburypc@gmail.com) **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive Declarations of pecuniary or personal interests relating to this meeting.**
3. **Public involvement session - 10 minutes allocated for Agenda items only**

**4. Minutes:** To approve as a correct record and sign the Minutes of the ordinary business

meeting of 22nd March 2017.

1. **Matters Arising**: To deal with matters arising from the Minutes of 22nd March 2017.
2. **Reports from Chairman and members**
3. **Planning – pre-planning and planning applications**

**17/01586/FUL** – application by Mrs J Humphries for the erection of single storey and 1st floor extensions at Burwood Farm, Middlehope SY7 9JS

**17/01721/FUL –** application by Mr & Mrs M Greene for the erection of a single storey side extension at Mole Hollow, Diddlebury, SY7 9DH

**17/01432/FUL –** application by Corfton Farms Ltd for the erection of a single storey side extension to Corfton Farm Cottage, Corfton, SY7 9DD

**17/01757/TCA –** application by Mr C Pitcher to fell four trees (2 silver birch, 1 cherry, 1 alder) at Millfield, Mill Lane, Diddlebury – an area within the Diddlebury Conservation Area

**Pre-planning application –** by CTIL for the installation of 3 antennas, 2 dishes, 3 equipment cabinets & associated ancillary works within a 7m x 7m compound by the Severn Trent Pumping station at The Moors, Diddlebury SY7 9JZ (Grid Ref 350582E)

**8.** **Annual Internal Audit and Annual Return for year ended 31.03.17**

8.1 – consideration of the Internal Auditor’s Report dated 27th April 2017

8.2 – consideration and approval of the Annual Governance Statement for 2016/2017

* 1. – consideration and approval of the Accounting Statements for 2016/2017

1. **Highways & Environmental matters**

1. **Consideration of correspondence and communications**

**11. Finance:**

Consideration of Finance Report for April/May 2017 and approval of cheques to be issued

Verification of Cash Book/Bank statement reconciliations for April & May 2017.

1. **Any Other Business** (for dissemination of information only)

**Date & Venue of next Meeting:**

**Wednesday 28th June 2017 - 7.30pm at Westhope Village Hall**