**By Order of the Council:**

**THE ANNUAL GENERAL MEETING**

**of Diddlebury Parish Council will be held at**

**Diddlebury Village Hall on Wednesday 18th May 2016 at 7.30pm**

**to be followed by an Ordinary Business Meeting**

**when members are summoned to attend.**

**Signed: Jean de Rusett, Clerk to Diddlebury Parish Council**

**Mrs J de Rusett, The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

**Tel: 01568 770640** **diddleburypc@gmail.com**

**9th May 2016**

**ANNUAL GENERAL MEETING**

**AGENDA**

1. **Election of Chairman and Vice Chairman**
	1. Election of Chairman
	2. Election of Vice Chairman
2. **Appointment of representatives for 2016/2017**
	1. Craven Arms & Rural Local Joint Committee
	2. Diddlebury Village Hall Committee
	3. Louise Powell Charity
	4. Diddlebury Charities
	5. Tree Warden
	6. Emergency Planning/Diddlebury Stream Management Group
	7. PPSG
3. **End of Year Schedule of Payments & Receipts** **to 31.3.16** – members are asked to approve the Schedule of Payments & Receipts for the year 2015/2016, subject to audit.

**4. Appointment of an Internal Auditor for 2016/2017**

**5. To consider reducing the number of DPC meetings from eleven to nine per annum** - no meetings in April, August or December

**ORDINARY BUSINESS MEETING**

**AGENDA**

**1. Apologies for Absence**

Members are asked to receive apologies from absent members

**2. Declarations of Interest relating to this meeting**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

**3. Public involvement session:** (Agenda Items Only)

1. **Minutes** To approve as a correct record and sign the full Minutes of the Ordinary Meeting of Diddlebury Parish Council held on Wednesday 27th April 2016

**5.** **Matters Arising** Matters arising from the Minutes of the Ordinary Meeting of Diddlebury Parish Council held on Wednesday 27th April 2016 not included elsewhere on the agenda.

**6. Reports from Members**

6.1 - Chairman’s Report

6.2 - Other members’ Reports

**7. Planning applications:** None received as at 09.05.16

**8. Finance**

8.1 – Finance Report and details of cheques to be authorised for payment.

8.2 - Reconciliation of Bank statement/Cash Book

**9. Highways & Environmental matters**

**10. Correspondence**

**11. Any Other Business** (for dissemination of information only)

**Date of Next Meeting**

 **Wednesday 22nd June 2016 at Westhope Village Hall**

Commencing at 7.30pm