**DIDDLEBURY PARISH COUNCIL**

**SCHEDULE OF ALL RECEIPTS AND PAYMENTS FOR YEAR 2021/2022 PREPARED FOR THE ANNUAL AUDIT**

**RECEIPTS**

Balance brought forward from 31.03.21

including all third party and ring--fenced funds £11,440.82

Add receipts received during 2022/2022

1. Precept £8,666.00

2. Neighbourhood Fund £5,523.98

3. Donations for Flood Action Group £ 22.74

£14,212.72 £14,212.72

**£25,653.54**

**PAYMENTS**

Grant to Westhope Village Hall Committee £2,000.00

Staff Costs – Clerk’s salary and PAYE plus £100 compensation

from HSBC paid through PAYE system £3,080.08

Clerk’s travel expenses claimed at 45p per mile £ 273.60

D. Malley – payroll administration £ 95.00

IOC annual data protection registration fee £ 40.00

Insurance premium £ 520.80

SALC annual subscription £ 289.26

Audit fee – SDH Accounting £ 135.00

S.137 donation to Flood Action Group £ 22.74

Asset maintenance, including repairs to Peaton

bus shelter, and environmental works £1,658.83

Chairman’s expenses- ink cartridges £ 50.19

SALC Training courses and Good Councillor guide £ 103.60

Subscription to “Clerk’s Direct” £ 12.00

Website hosting fee £ 228.00

Village Hall hire for meetings £ 164.00

Drawdown from Flood Action Group’s third-party funds £ 367.48

Admin expenses:

Provision of Broadband & telephone £240.00

Hand sanitiser, face masks, etc for meetings £ 5.96

Ink cartridges £ 23.96

Stationery £ 36.28

Postage costs £ 33.67

St. Leonard’s Press – bulk photocopying £ 25.00

£364.87 £ 364.87

IT support including change of virus protection £ 75.00

New printer including installation. £ 140.00

Poppy wreath for Remembrance Day £ 25.00

Signs for The Queen’s Jubilee celebrations £ 53.30

Bank charges £ 20.20

Correction of error in cheque 200451 £ 0.11 **Total payments £9,719.06**

**Total receipts for year 2021/2022 £25,653.54**

**Less: total payments made in 2021/2022 £ 9,719.06**

**Balance carried forward to financial year 2022/2023 £15,934.48**