**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**WESTHOPE VILLAGE HALL on WEDNESDAY 22nd MARCH 2017 at 7.30pm**

 **when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 15th March 2017**

**Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

 **Tel: 01568 770640** **diddleburypc@gmail.com** **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive Declarations of pecuniary or personal interests relating to this meeting.**
3. **Public involvement session - 10 minutes allocated.**

**4. Minutes:** To approve as a correct record and sign the Minutes of the ordinary business

 meeting of 22nd February 2017.

**5.** **Matters Arising**: To deal with matters arising from the Minutes of 22nd February 2017.

**6. Review of issues relating to Footpath No. 20 and entrance to school premises.**

**7. Further Consideration of proposed changes to SAMDev and its effect on Diddlebury Parish's Place Plan**

**8. Reports :**

8.1 Chairman’s Report

 8.2 Unitary Councillor's Report

 8.3 Other members’ Reports

 8.4 - Clerk's Report on Elections procedures; Annual Parish Meeting; changes to Disclosable Pecuniary Interests rules and to councillor's absences from meetings.

**9. Highways & Environmental matters** including 2017/2018 Grant; damaged notice boards,

 JCB and general maintenance works around the parish.

**10. Consideration of correspondence and communications**

**11. Finance:**

 11.1 Consideration of Finance Report for March 2017 and approval of cheques to be signed

 11.2 Verification of Cash Book./ Bank statements reconciliation

 11.3 Review of Payroll Administrator's terms of payroll services contract.

 11.4 Consideration of 2017 Donations to be granted: applications to date from Flood Action Group and the Clover Club, Westhope.

**12. Any Other Business** (for dissemination of information only)

**Date of Next Meetings - Annual Parish Meeting followed by first business meeting of the newly elected Parish Council**

**Wednesday 17th May 2017 - 7.30pm at Westhope Village Hall**