**DIDDLEBURY PARISH COUNCIL**

**Chairman: Cllr D Hedgley**

Clerk/RFO: Mrs Jean de Rusett, The Grange, Leinthall Earls, Leominster,

Herefordshire HR6 9TS

Tel: 01568 770640 email: diddleburypc@gmail.com website: www.diddleburyparish.co.uk

**MINUTES**

**of the**

**ANNUAL GENERAL MEETING**

**of the Parish Council**

**Wednesday 22nd May 2019, 8.15 pm at Diddlebury Village Hall**

**044/19 -- Present and apologies for absence**

Cllr. D Hedgley - Chairman

Cllr. K Worthington

Cllr. Stephen Povall

Cllr. T O'Boyle

Cllr. A Watson

Cllr. S Thomas

**Apologies** were received and accepted from: Cllr. Mervyn Thomas, Cllr Robert Povall and

Cllr. M Woodhouse

**In attendance**

Mrs J de Rusett – Clerk, Unitary Cllr. C Motley and three members of the public

**O45/19 – Election of Chairman**

The Clerk advised that the Chairman’s annual tenure was at and end and she called for nominations for the role of Chairman for the year 2019/2020.

Only one nomination was made – Cllr. David Hedgley. Cllr. Hedgley agreed to stand.

Cllr. A Watson **proposed** Cllr. D Hedgley as Chairman for 2019/2020

**Seconded** by Cllr. O’Boyle

**RESOLVED** by unanimous vote that Cllr Hedgley be elected as Chairman for the

year 2019/2020.

**O46/19 – Election of Vice-Chairman**

The Chairman called for nominations for the role of Vice-Chairman. No nominations were received, but the Chairman indicated he had spoken earlier to Cllr. Robert Povall who had indicated he was prepared to stand as Vice-Chairman for the forthcoming year.

The Chairman **proposed** Cllr. Robert Povall as Vice-Chairman for 2019/2020

 **Seconded** by Cllr. Worthington

**RESOLVED** by unanimous vote that Cllr. Robert Povall be elected as Vice-Chairman for the year 2019/2020.

**047/19 – Acceptance of Office forms**

Cllr. Hedgley accepted the office of Chairman and Cllr. R Povall accepted the office Vice -

 Chairman. The Chairman signed the Declaration of Acceptance of Office form and Cllr. Robert Povall will be asked to sign his form at the next meeting

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**048/19 – Appointment of representatives for 2019/2020 to the following committees:**

The following members agreed to represent the parish council as set out below:-

Craven Arms & Rural L.J.C. - Held in abeyance until future of LJC is known.

Louise Powell Charity – Cllr. K Worthington

Diddlebury Charities – Cllr. K Worthington

Tree Warden – Cllr. S Povall

Diddlebury Flood Action Group – Cllr.T. O'Boyle

P.P.S.G. – Cllr. S Thomas

Diddlebury Village Hall – Cllr. M. Woodhouse

Westhope Village Hall – Cllr. K. Worthington

The Chairman **proposed** that the above appointments be approved.

**Proposal seconded** by Cllr. Watson

**RESOLVED** by unanimous vote that the above appointees stand for the year 2019/2020

**049/19 - Appointment of an Auditor for 2019/2020**

The Chairman **proposed** Mrs S Hackett of Gonsal House, Condover be appointed as audiitor to DPC for the financial year 2019/2020

**Proposal seconded** by Cllr. T O’Boyle

**Vote:**  Proposal adopted by a **unanimous vote** of the members.

**050/19 – Approval of list of meeting dates for 2019 – 2020**

The following meeting dates were proposed.

Wednesday 26th June 2019 7.30pm Westhope Village Hall

Wednesday 24th July 2019 7.30pm Diddlebury Village Hall

 No meeting in August 2019

Wednesday 25th September 2019 7.30pm Westhope Village Hall

Wednesday 23rd October 2019 7.30pm Diddebury Village Hall

Wednesday 27th November 2019 7.30pm Diddlebury Village Hall

 No meeting in December 2019

Wednesday 22nd January 2020 7.30pm Diddlebury Village Hall

Wednesday 26th February 2020 7.30pm Diddlebury Village Hall

Wednesday 25th March 2020 7.30pm Westhope Village Hall

 No meeting in April 2020

Wednesday 27th May 2020 7.30pm Diddlebury Village Hall

Wednesday 24th June 2020 7.30pm Diddlebury Village Hall

Wednesday 22nd July 2020 7.30pm Diddlebury Village Hall

 No meeting in August 2020

Wednesday 23rd September 2020 Westhope Village Hall

Wednesday 28th October 2020 Diddlebury Village Hall

Wednesday 25th November 2020 Diddlebury Village Hall

The **Chairman** Proposed that the dates listed be approved.

Proposal **seconded** by Cllr. S Povall

**Vote: Proposal unanimously approved.**

There being no further AGM business to conduct, the Chairman closed the Annual General Meeting at 8.30pm and proceeded with the ordinary business meeting.

**MINUTES SIGNED BY**

**DATED**