**DIDDLEBURY PARISH COUNCIL**

**By Order of the Chairman:**

**A meeting of Diddlebury Parish Council will be held at**

**DIDDLEBURY VILLAGE HALL on WEDNESDAY 23rd October 2019 at 7.30pm**

**when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 16th October 2019**

**Clerk's address:**

**1, Pipe Aston Barns, Pipe Aston, Ludlow, SY8 2HG**

 **Tel: 07513 780268** **diddleburypc@gmail.com** **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.**
3. **Public involvement session -** 10 minutes allocated for residents to raise parish council related issues.
4. **Minutes:** To approve the Minutes of the Parish Council meeting held on 11th September 2019

1. **Matters Arising**: To deal with matters arising from the Minutes of 11th September 2019.
2. **Reports from:** Chairman, Unitary Councillor Motley and Parish Council members
3. **Planning application**

**19/03896/FUL** – application for the conversion of derelict building to a residential dwelling at The Old Malt House, Delbury Hall, Diddlebury, SY7 9DH

**19/04431/AGR** – application for the erection of a general purpose agricultural building at Honeydene, Diddlebury, SY7 9DH

1. **To consider communications and correspondence received and to deal with any issues arising therefrom as appropriate.**
2. **To consider minor highway and environmental matters**.

**10**. **Finance:**

 10.1 – To consider Finance Report for October 2019 and for approval of cheques to be authorised for payment

10.2 - To verify Clerk’s Reconciliation of Cash Book/Bank Statement No. 325

10.3 – To propose and adopt a Resolution adding the Clerk Mrs J de Rusett to Diddlebury Parish Council’s bank mandate and for all proposed and existing signatories to complete HSBC’s bank mandate form to be lodged at HSBC by the Chairman and Clerk jointly.

**11. Briefing by Chairman on progress of Housing Needs Survey.**

**12. Any Other Business: (for dissemination of information only)**

**13. Proposal for the Exclusion of the public on the grounds that items relating to the code of conduct and other protocols can be discussed confidentially.**

**Date & Venue of next two Meetings:**

**EGM at Westhope Village Hall on Wed. 30th October 2019 – time to be agreed**

 **Full meeting Diddlebury Village Hall on Wed. 27th November 2019 at 7.30pm**