**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**DIDDLEBURY VILLAGE HALL on WEDNESDAY 24th JANUARY 2018 at 7.30pm when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 16th January 2018**

**Clerk's address:**

**The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

 **Tel: 01568 770640** **diddleburypc@gmail.com** **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.**
3. **Public involvement session - 10 minutes allocated**

**4. Minutes:** To approve the Minutes of the meeting on 22nd November 2017

1. **Matters Arising**: To deal with matters arising from the Minutes of 22nd November 2017.

**6**. **Reports from Chairman, Unitary Councillor Motley and Parish Council members**

**7. Planning applications**

 **7.1 – 17/05800/FUL-** Application by Mr D Middlemiss for the erection of one open

 market dwelling house, associated garage, alterations to vehicular access and installation of septic tank on land adjacent to Redbrick Barn, Lower Corfton.

 **7.2 – 17/05915/OUT** – outline planning application by Mr & Mrs J T Manley, Middle Westhope Farm, Westhope SY7 9JL for a proposed residential development for the erection of five open market houses with garages and means of access, on land north of Garage Cottage, Westhope.

 **7.3 – 17/05900/REM** – reserved matters application by Mr L J Bithell, Peartree Farm, Wall Under Heywood relating to the erection of a farm worker’s dwelling to include access track and alterations of existing vehicular entrance on land NE of Middlehope, to include appearance, landscaping and scale.

 **7.4 – 17/05702/ENF** – consideration of Enforcement Notice relating to unauthorised business use at 1 Rock Cottage, Bache Mill, Diddlebury

**8.** Minor Highway & Environmental matters.

**9**. Communications and Correspondence to be considered

**10**. Adoption of Protocol – Councillor/Clerk Relations

**11**. Transparency Code Grant:

 11.1 – Approval of further Grant application (£380.16)

 11.2 – Authorisation of purchase of IT equipment & all ancillary set-up costs.

**12**. Consideration of the steps to be taken to implement the General Data Protection Regulations which are coming into force on 25.5.18

**13**. **Finance:**

 13.1 - Finance Report for December 2017/January 2018 and approval of cheques to be authorised for payment

 13.2 - Reconciliation of Cash Book/Bank Statements

 13.3 – Review of Clerk’s salary and expenses

 13.4 – Further consideration and final approval of 2018/2019 Precept Budget

 **14. Any Other Business** (for dissemination of information only)

**Date & Venue of next Meeting:**

 **Wednesday 28th February 2018 - 7.30pm at Diddlebury Village Hall**