**DIDDLEBURY PARISH COUNCIL**

**By Order of the Chairman:**

**A meeting of Diddlebury Parish Council will be held at**

**DIDDLEBURY VILLAGE HALL on WEDNESDAY 24th JULY 2019 at 7.30pm**

**when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 18th July 2019**

**Clerk's address:**

**The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

**Tel: 01568 770640** [**diddleburypc@gmail.com**](mailto:diddleburypc@gmail.com) **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.**
3. **Public involvement session -** 10 minutes allocated for residents to raise parish council related issues.
4. **Minutes:** To approve the Minutes of the Parish Council meeting held on 26th June 2019

1. **Matters Arising**: To deal with matters arising from the Minutes of 26th June 2019.
2. **Reports from:** Chairman, Unitary Councillor Motley and Parish Council members
3. **Planning application**

**19/03090/FUL** – application for the erection of a garden room extension following demolition of existing conservatory at Bache Farm, Seifton Bache.

1. **To consider communications and correspondence**.
2. **To consider minor highway and environmental matters**.

**10**. **Finance:**

10.1 – To consider Finance Report for July 2019 and for approval of cheques to be authorised for payment

10.2 - To verify Clerk’s Reconciliation of Cash Book/Bank Statement No, 323

**11. Briefing by Chairman on code of conduct and related issues.**

**12. Any Other Business: (for dissemination of information only)**

**Date & Venue of next Meetings:**

**At Westhope Village Hall, 7.30pm on Wednesday 25th September 2019**

**No meeting in August**