**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**WESTHOPE VILLAGE HALL on WEDNESDAY 25th JANUARY 2017 at 7.30pm**

**when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 17th January 2017**

**Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

**Tel: 01568 770640** [**diddleburypc@gmail.com**](mailto:diddleburypc@gmail.com) **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive Declarations of Interest relating to this meeting, or any written requests for dispensations for disclosable pecuniary interests and to grant dispensations.**
3. **Public involvement session**

**4. Minutes:** To approve as a correct record and sign the Minute of the ordinary business meeting on 23rd November 2016

**5.** **Matters Arising**: To deal with matters arising from the Minutes of 23rd November 2016

**6. Planning matters:**

**6.1 - Chairman's Actions** relating to applications:-

**16/05412/FUL**  - Application. by Mr Simms for erection of 1st floor side extension & replacement porch at Orchard House, Diddlebury SY7 9DH - and

**16/05029/FUL -** App. by Mr C Morter, Brookfield House, Diddlebury under S.73A Town & Country Planning Act for the erection of a gazebo & replacement roof, guttering & walls.

**6.2 - Planning application 16/05779/CPL**  by Mr P Moran, Pedlars Rest, Elsich Court, Seifton, SY8 2DL for a Lawful Development Certificate for proposed replacement of wooden windows with new oak effect UPVC

**6.3 - Listed Building Consent application 16/05737/LBC** by Mrs H Horne, Corfton Manor, Corfton SY7 9LD for alterations to windows, insertion of two roof lights and increase width of the opening between kitchen and dining room to a Grade II listed building.

**6.4 - Planning application 16/05543/FUL** by Corfton Farms Ltd, Corfton Farm, Corfton SY7 9DD for the erection of an agricultural building.

**6.5 - Consideration of a Pre-planning application** to be lodged by7-Comm Surveying Ltd for the erection of a network base station including a 45 foot high mast & allied buildings at Middle Westhope Farm, Westhope for EE Emergency Services.

**7. Reports :**7.1 Chairman’s Report ,7.2 Unitary Councillor's Report :7.3 Other members’ Reports

**8. Highways & Environmental matters**

**9. Correspondence and communications**

**10. Finance:**

10.1 Finance Report for January 2017 and approval of cheques to be signed

10.2 Verification of Cash Book./ Bank statements reconciliation

10.3 Setting of Precept Budget for 2017/2018

10.4 Consideration of fees charged by MFG solicitors

10.5 Amendment of Bank Mandate for appointment of additional cheque signatories

**11. Any Other Business** (for dissemination of information only)

**Date of Next Meeting**

**Wednesday 22nd February 2017 - 7.30pm at Westhope Village Hall**