**DIDDLEBURY PARISH COUNCIL**

**Chairman: Cllr D Hedgley**

Clerk: Mrs Jean de Rusett, The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS Tel: 01568 770640 "e" mail address: diddleburypc@gmail.com

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**MINUTES**

**Of the Parish Council Meeting**

**held on Wednesday 26th October 2016, 7.30pm at Westhope Village Hall**

**119/16: Present and apologies for absence**

 Cllr. D Hedgley, Chairman, Cllr. M Thomas, Cllr. R Povall, Cllr. K Worthington, Cllr. S Thomas, Cllr. S Povall, Cllr. A Watson

**Apologies**

Apologies were accepted from Cllr. T O'Boyle, Cllr. M Fowler and Unitary Cllr. C Motley

**In attendance**:

 The Clerk Mrs J de Rusett and five members of the public.

**120/16: Declarations of Interest relating to this meeting.**

Members are requested to declare any Disclosable Pecuniary Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations were made.

**121/16: Public involvement session:**

No matters were raised at this juncture. Some members of the public were present in respect of the planning applications and will raise their views or give assistance under planning.

**122/16: Approval of the Minutes of the Parish Council Meeting on 28th September 2016**

The Minutes of the Parish Council Meeting held on 28th September 2016 had been circulated prior to the meeting. Cllr. R Povall **proposed** that the Minutes be approved as a correct record, Cllr. Worthington **seconded** the proposal: with one abstention the members **voted to approve** the Minutes and they were duly signed by the Chairman.

**123/16: Matters arising from the Minutes of the Parish Council Meeting of 28th September 2016 not dealt with elsewhere on the Agenda**

111/16/1: The Chairman reported he had spoken to Mr Glyn Shaw, the Highways Engineer, about extending the speed limit applicable to Diddlebury through Corfton. The response was that whilst it is not out of the question, it is more likely a VAS sign will be provided. However, Mr Shaw has 30 VAS signs on his waiting list and he has been allocated five. We could ask for a mandatory speed limit or an advisory one: Mr Shaw is of the view the Police will not enforce a mandatory limit. It was explained to Mr Shaw that a speed limit was becoming necessary as Corfton was steadily increasing in size.

114/14/2: The Chairman has spoke to Chris Jackson and Mr Ulyatt (the EMO) about the problems in Bache Mill. Chris Jackson will have a look and report back.

114/16/4: Cllr. R Povall has spoken to Mr Ulyatt and confirms he has a high vis. jacket and cones: he has been urged to use them when necessary.

118/16: The Chairman has discussed the road markings in Heath Bank with Chris Jackson: Mr Jackson has inspected them and will get them altered.

**124/16 - Planning Applications**

124/16/1: 16/04173/REM. Application by Mr R Burgoyne relating to Reserved Matters (appearance, landscaping, layout and scale) pursuant to application 14/05307/OUT, open market dwelling to the east of The Sun Inn, Corfton.

The Chairman advised there were no public objections to the reserved matters on the planning portal, but concerns and conditions had been raised by statutory bodies relating to trees, hedges and the need for a full drainage plan. After consideration of the plans the Chairman **proposed** that the Parish Council supports the application and raise no objections to it but on the condition that the planning authority and allied bodies ensure the property is constructed strictly in accordance with the conditions listed on the planning portal, especially the drainage conditions. The proposal was **seconded** by Cllr. R Povall and **carried** by a majority vote.

124/16/2: 16/04246/FUL Application by Mrs A Brooks of Lydehole Farm, Hayton's Bent, SY8 2BB for the construction of a menage/outdoor riding arena to include a post and rails fence.

The members considered this application, which is a non-commercial all-weather riding facility, and had no objections to it. Cllr. R Povall **proposed** that the Parish Council supports the application and raise no objections to it. The proposal was **seconded** by the Chairman and **carried** by an unanimous vote.

124/16/3: 16/04550/OUT Application by Mr N Pearce of The Sun Inn, Corfton for outline planning permission for one open market dwelling in the car park adjacent to the Sun Inn, Corfton.

Mr Pearce attended to assist the members. The Chairman had checked the planning portal and found no members of the public had raised any objections to the application. Mr Pearce said he had spoken to neighbours - other than at Warwick Cottage - and none had objected. SUDS require a full drainage scheme. The house will be on a split level site. Access will be through the Sun Inn's car park: Mr Pearce does not believe the house will in any affect the viability of the Sun Inn.

Cllr. R Povall **proposed** that the Parish Council support the application and raise no objections it; proposal **seconded** by Cllr. Worthing and was **carried** by a majority vote.

124/16/4: 16/03893/FUL Application by Mr K Bradburn for the erection of a single storey side extension to form an annexe ancillary to the existing dwelling and internal alterations at Old Hen & Ferret Cottage, Great Sutton, SY8 2AS

Mrs Bradburn attended to assist the members. She confirmed they will use a local builder and the extension will be in the vernacular style using materials sympathetic to the area. It is proposed to use the annexe for visitors. The new extension will largely be concealed from the nearby properties and the footpath: they had consulted with neighbours and no objections had been raised. Members considered the plans and felt there was a need for a substantial second drainage scheme to accommodate the annexe. Cllr. S Povall **proposed** that the Parish Council supports the application and raise no objections to it: the proposal was **seconded** by Cllr. M Thomas and **carried** by a unanimous vote.

**125/16 - Reports**

125/16/1 - Chairman's Report

The Chairman reported on his parish council activities for the past month. He had been contacted by Mr Neden who thanked the Parish Council for works carried out in Mill Lane. Lisa Bedford had sent him the routes of the mobile library which he considered.

The Chairman has raised the problems with road marking at Heath Bank with Chris Jackson, who is looking into the problem.

Culmington Parish Council had approached him with a complaint about the inadequate state of the lane to Seifton Bache which we shared with them. Severn Trent was supposed to have used aerated concrete when they reinstate the road surface but instead had used rubble, leading to subsidence. Cllr. Ian Steele from Culmington PC reported that cars were grounding on the surface. He also highlighted the poor cutting of the grass verge up to the junction to Seifton Bache and had raised the issues with the Highways Department. We agreed that the shared EMO could keep the grass down but that the Highway's contractor needed to do his job properly in the first place. The Chairman has raised the matter with Chris Jackson, who is looking into it.

The Chairman has discussed the planning applications at Lower Corfton with Cllr. Motley. She has received no feed-back and will make enquiries with the planners. They also discussed progress with the empty homes in Bouldon. He has spoken to Ian Davies about the errors in SAMDev and is in correspondence with the Shropshire Council about them. He gave a synopsis of important items in the RSN: bank closures are affecting local businesses; the revaluation of business rates is going to hit local businesses hard; projects started under EU funding should continue despite BREXIT; more rural bus routes are being axed.

125/16/2- Report by Cllr. S Thomas

 Cllr. Thomas had considered the Planning Policy Team's consultation document (150 pages) on the Scoping Report for the Sustainability Appraisal process. The Sustainability Appraisal is a process that Local Planning Authorities must carry out for all Local Plan Documents. It assesses the economic, social and environmental effects of both the policies in a Local Plan and any sites ear-marked for housing or employment use.

She reported that we currently have a Local Plan which comprises of the Core Strategy and SAMDev. This is to be replaced by the Local Plan Review 2016 - 2036 (LRP)

125/16/3 - PPSG

Cllr. S Thomas reported on the recent PPSG meeting. The PPSG and the Parish Council continue to be dismayed that the Place Plan for the parish has been so misrepresented in SAMDev. Mr Cooper at Shropshire Council stated to the PPSG it was because the parish council had not respond to a consultation document. The Chairman challenged this assertion as the parish council had responded in detail to every consultation document it had received: indeed Andy Mortimer at SC and Cllr. Motley had been plagued by him about the consultations. The errors had been pointed out before SAMDev was signed off and yet remained un-amended.

The Chairman will take the matter up with SC again. It is noted that Place Plans are to reviewed next year to cover the period 2016 - 2036.

**126/16 - Highways & Environmental matters**

126/16/1 - Report on Environmental Maintenance Officer

The Chairman was disappointed at the small measure of work carried out by the EMO since his appointment. Cllr. R Povall believed he had been kept busy by Culmington Parish Council: he will talk to the EMO.

126/16/2 - Road marking problems at Bouldon/Heath Bank

The Chairman reported Chris Jackson had checked the lines and agreed they were incorrect and would arrange for them to be remedied. Cllr. S Povall felt there should be a white line right across the road.

**127/16 - Report on the re-surfacing of foot path No. 20 connecting The Moors and the school**

The Chairman was awaiting a school committee meeting at which to raise again the issue of the gate into the school yard. Cllr. Watson asked him to raise at the next meeting the possibility of putting a gate from the footpath into that side of the school yard where there was a CTV monitor which could be used. The Chairman will also ask John Farley whether he could get permission from the landowners to put chippings in the kissing gates. The EMO will also be asked to strim the grass along the length of the footpath at regular intervals.

**128/16 - Correspondence and Communications**

The members considered the following items of correspondence:

1. 3.10.16 email from Lisa Bedford with a request to include an item concerning Public Open Spaces in the county in our November agenda. Paperwork awaited.

2. 6.10.16 : letter from MFG solicitors -enclosing copy of Land Registry official copy of register of title relating to Title No. SL110651 dated 22.09.16, being the PC's part of the DVH car park. Original to be held at MGF's offices together with the Deed of Easement and copies of the Land Registry titles to the two pieces of land transferred to the Official Custodian of Charities.

3. 21.10.16 email from SALC re Planning Policy Team's consultation document (150 pages) on the Scoping Report for the Sustainability Appraisal process. Sustainability Appraisal is a process that Local Planning Authorities must carry out for all Local Plan Documents. It assesses the economic, social and environmental effects of both the policies in a Local Plan and any sites ear-marked for housing or employment use.

 Chapter 5 is the most important part.

 The link is: http://new.shropshire.gov.uk/get-involved/shropshire-local-plan-rerview-sustainability-appraisal-scoping/

 Responses sought by 24th November to be sent to planning.policy@shropshire.gov.uk

4. 27.9.16 - Press Release re grants of up to £4,000 available for voluntary and community sector research: information available on: http://www.healthwatchshropshire.co.uk/research-grant

5. 10.10.16 - Press Release re Healthwatch Shropshire Annual Event 2016

 to be held on 3rd November 2016 from 11am to 4.30pm at The Guildhall, Shrewsbury. Further information from 01743 237884.

6. 17.10.16 - email from SALC inviting PC's to write to their MP's re the proposal that PC's should be subject to a Referendum if they increase their precepts in excess of 2%. Template of suggested letter provided.

7. Response form to complete indicating whether the parish council wishes to retain the telephone kiosk payphones in Diddlebury and Bouldon. Response to be lodged by 28th November 2016.

Item 7: it was agreed the parish council wishes to retain the telephone kiosks.

**129/16 - Finance**

129/16/1 - Finance Report and cheques to be authorised

Balance of **Precept Funds** brought forward from 28th September 2016 **£7,856.05**

**Less: cheques to be authorised for payment on 26.10.16**

1. Clerk’s net salary for October 2016 £143.60

2. HMRC – PAYE on Clerk’s salary for October 2016 £ 35.80

3. Mazars - Inv. 1211703-SDB02603 - audit fee £ 30.00

4. Clerk’s expenses for October 2016 (itemized below) £ 38.12

Total deductions from Precept Funds for October 2016 £247.52 £ 247.52

**Balance of Precept Funds carried forward to October 2016 £7,608.53**

**Clerk's expenses for October 2016**

1. October 2016 contribution towards

 telephone and Internet expenses £10.00

2. 12 x 2nd class Postage stamps plus 13 x lst class stamps to post

 agendas due to Broadband failure £14.92

3. 26.10.16 - travelling expenses to Westhope for PC Meeting

 - 44 miles @ 30p per mile £13.20

 Total expenses claimed £38.12

The Chairman **proposed** that the Finance Report be accepted and the cheques be authorised for payment: proposal **seconded** by Cllr. M Thomas and **carried** by an unanimous vote.

**Total funds held by Diddlebury Parish Council after this meeting**

**1.** Balance of Precept Funds c/fwd to November 2016 **£7,608.53**

**2.** Highways & Environment Grant funds b/fwd £4,527.07

 Less: Invoice No. 20 dated 21.10.16 from Mr Ulyatt £ 128.55

 £4,398.52 **£4,398.52**

**3.**  Other ring-fenced sums held in Diddlebury PC’s Account

* **Corvedale Youth Club** **£ 650.39**
* **Diddlebury Flood Action Group**  **£ 77.56**
* **Balance of Donations for** **War Memorial**  **£ 105.13**
* **Balance of Transparency Code Funding Grant** c/fwd **£1,371.40**

 **Total of DPC funds c/fwd to November 2016 £14,211.53**

129/16/2 - Bank statement/Cash Book verification

Cllr. R Povall verified the Reconciliation of the Cash Book with the HSBC bank statement no. 288 dated 14th October 2016.

**130/16 - Any Other Business (for dissemination of information only)**

130/16/1

Cllr. R Povall reported he had received a call from Mr John Glenny asking the parish council to do something about the bank at Wheeler's Oak, which had objects protruding from it which were damaging vehicle tyres. The sides of two tyres had been damaged: the car owner had telephoned Highways and was told the objects had been noted and were not a problem. The householders want something done about it as their tyres are being wrecked. The Chairman will contact Chris Jackson.

130/16/2

Cllr. S Thomas had noted that there is a large uncovered buried drainage pipe - with a diameter of 2.5 feet, large enough for a dog or a child to fall into - adjacent to the hedge on the footpath by a house she believes is owned by a family called Toffer or Topher. If an animal or a child fell into it, it would be difficult to extract them. She had photographs of the pipe which she would be copying to Cllr. R Povall along with a location map. Councillors Robert and Stephen Povall agreed to investigate the matter urgently and to report back at the next meeting.

130/16/3

The letter drafted by the Clerk to MFG solicitors was considered and various amendments were suggested. A further draft will be circulated.

There being no further business, the meeting closed at 9.40pm

Date and venue of next meeting:

 7.30pm on Wednesday 23rd November 2016 at Westhope Village Hall.

**MINUTES SIGNED BY**

**DATED**