**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**WESTHOPE VILLAGE HALL on WEDNESDAY 27th JULY 2016 at 7.30pm**

**when members are summoned to attend to deal with the Agenda business.**

**Apologies to the Clerk please.**

**Signed: Jean de Rusett, Clerk Dated 20th July 2016**

**Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

**Tel: 01568 770640** [**diddleburypc@gmail.com**](mailto:diddleburypc@gmail.com) **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive Declarations of Interest relating to this meeting**
3. **Public involvement session:** (Agenda Items Only)

**4. Minutes:** To approve as a correct record and sign the Minutes of the meeting on 22nd June 2016

**5.** **Matters Arising**: To deal with matters arising from the Minutes of 22nd June 2016

**6. Reports**

6.1 Chairman’s Report

6.2 Unitary Cllr Motley’s Report :

6.3 Other members’ Reports

**7. Highways & Environmental matters**

**8. Planning matters**

**8.1 applications:**

16/02443/FUL - Mr N Lloyd, Holly Bush Farm, Clee St Margaret,SY7 9EB - application for the erection of an agricultural building.

16/02835/FUL - Mr & Mrs G Clark, Park View, Bache Mill SY7 9JX - application for the conversion/extension of a basement to create living accommodation; changes to vehicular access

16/02751/OUT - Mr R Burgoyne: outline application for the erection of an open market dwelling- house with garage & access on land adjacent to The Sun Inn, Corfton

16/02604/FUL - Mr K Bradburn, Old Hen & Ferret Cottage, Great Sutton, SY8 2AJ - application for erection of a storage building & formation of additional parking area and a retaining wall.

**8.2 review of possible breaches of planning**

* Building works at Milford House, Diddlebury, and
* Unauthorised use of a caravan at 1 Seifton Bache for residential purposes

**9. Correspondence and communications**

**10. Finance:**

10.1 Finance Report for July 2016 and approval of cheques to be signed

10.2 Verification of Cash Book./ Bank statements reconciliation

10.3 Approval/adoption of application for further Transparency Code Funding

**11. Consideration of the issues raised in the PPSG's Report of May 2016**

**12. Consideration of surfacing footpath No. 20, connecting The Moors and the school**

**13. Any Other Business** (for dissemination of information only)

**Date of Next Meeting**

**Wednesday 28th September 2016 - 7.30pm at Westhope Village Hall**