**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**DIDDLEBURY VILLAGE HALL on WEDNESDAY 28th FEBRUARY 2018 at 7.30pm when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 19th February 2018**

**Clerk's address:**

**The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

**Tel: 01568 770640** [**diddleburypc@gmail.com**](mailto:diddleburypc@gmail.com) **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.**
3. **Public involvement session - 10 minutes allocated**

**4. Minutes:** To approve the Minutes of the meeting on 24th January 2018

1. **Matters Arising**: To deal with matters arising from the Minutes of 24th January 2018.
2. **Reports from:**

Chairman, Unitary Councillor Motley and Parish Council members

1. **Planning applications**
   1. **– 18/00037/FUL –** application by Mr J Glasson of Great Sutton Farm, Stanton

Lacy SY8 2AJ for the erection of a general purpose agricultural building**.**

* 1. **- 18/00261/LBC** – application by Mr R Budd of 16, Corfton, Craven Arms SY7 9LE for work in connection with removing & rebuilding existing chimney stack affecting a Grade II listed building.

**8.** Minor Highway & Environmental matters.

**9**. Communications and Correspondence to be considered

**10**. **Finance:**

10.1 - Finance Report for February 2018 and approval of cheques to be authorised for payment

10.2 - Reconciliation of Cash Book/Bank Statements

10.3 – Briefing by the Clerk on the new audit arrangements and Transparency Code IT

equipment.

**11. Any Other Business** (for dissemination of information only)

**Date & Venue of next Meeting:**

**Wednesday 28th March 2018 - 7.30pm at Westhope Village Hall**