**DIDDLEBURY PARISH COUNCIL**

**By Order of the Council:**

**An Ordinary Meeting of Diddlebury Parish Council will be held at**

**WESTHOPE VILLAGE HALL on WEDNESDAY 28th JUNE 2017 at 7.30pm**

 **when members are summoned to attend to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 21st June 2017**

**Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS**

 **Tel: 01568 770640** **diddleburypc@gmail.com** **www.diddleburyparish.co.uk**

**AGENDA**

1. **To record those present and to receive apologies for absence**
2. **To receive Declarations of pecuniary or personal interests relating to this meeting.**
3. **Public involvement session - 10 minutes allocated for Agenda items only**

**4. Minutes:** To approve as a correct record and sign the Minutes of the Annual Parish Meeting, the Annual General Meeting and the ordinary business meeting of 17th May 2017

1. **Matters Arising**: To deal with matters arising from the Minutes of 17th May 2017.
2. **Reports from Chairman, Unitary Councillor and parish council members**

**7. Report from Mr John Farley on Diddlebury parish footpath issues**

**8. Planning issues and planning applications**

 8.1 – **17/02639/FUL** – application by Mr & Mrs Newall for the erection of a detached garage and workshop at 2 Rock Cottage, Bache Mill, Diddlebury.

 8.2 – **17/05409/EFN –** consideration of pending enforcement action re possible breach of planning permision16/04956/FUL – roofline and garage not being built in accordance with approved plans - at 3 & 4 Bouldon Farm Cottages, Bouldon.

 8.3 – Report by Chairman on Planning Seminar on 7th June 2017

1. **Highways & Environmental matters**

1. **Consideration of correspondence and communications**

**11. Finance:**

 11.1- Consideration of Finance Report for June 2017 and approval of cheques to be issued

 11.2 - Verification of Cash Book/Bank statement reconciliations for May/June 2017.

 11.3 – Consideration of allocation of VAT refund of £412.29

 11.4 – Consideration of allocation of funds to Reserves Policy

1. **Any Other Business** (for dissemination of information only)

**Date & Venue of next Meeting:**

**Wednesday 26th July 2017 - 7.30pm at Westhope Village Hall**