**DIDDLEBURY PARISH COUNCIL**

**By Order of the Chairman:**

**A meeting of Diddlebury Parish Council will be held remotely via ZOOM on Wednesday 22nd July 2020 at 7.00pm**

**when councillors are summoned to join in to deal with the Agenda business.**

**Signed: Jean de Rusett, Clerk Dated 14th July 2020**

**For further information please contact the Clerk, Jean de Rusett at**

**1, Pipe Aston Barns, Pipe Aston, Ludlow, SY8 2HG**

 **Tel: 01568 770741** **diddleburypc@gmail.com** **www.diddleburyparish.co.uk**

Note: Members of the public are welcome to join in this meeting. To do so send an email to diddleburypczoom@gmail.com. requesting an invitation and we will send you the relevant details on how to join the meeting.

**AGENDA**

1. **To record those joining the meeting remotely and to receive apologies for absence.**
2. **To receive declarations** of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.
3. **Public involvement session.** 10 minutes allowed for parish council business not on the Agenda. No discussion will take place Planning application 20/02519/OUT as this will be dealt with at the advertised EGM on 12th August 2020 at 7.00pm

**4. Minutes:** To approve the Minutes of the Parish Council meeting of 25th March 2020.

1. **Matters Arising**: To deal with matters arising from the Minutes of 25th March 2020.

**6.** **To resolve** to extend the delegated powers granted to the Clerk on 25th March 2020 at Item 036/20 to 21st May 2021, or until a further review is conducted.

**7**. **To record** in the Minutes of this meeting all actions taken by DPC under the delegated powers granted on 25.03.20 to date as per attached list, for the purpose of publishing them in DPC’s Minutes.

**8. To pass a resolution** giving all DPC councillors a dispensation from the provisions of S.85 of the Local Government Act 1972 until May 2021.

**9 To consider communications and correspondence received and to deal with any issues arising therefrom as appropriate.**

**10. Finance:**

 10.1 – To consider the Finance Report for July 2020 and to authorise payment of cheques listed.

 10.2 - To verify Clerk’s Reconciliation of Cash Book and HSBC Bank Statement

**11. Any Other Business: (for dissemination of information only)**

**Date & Venue of next remote Meeting via Zoom**

**EGM to be held at 7.00pm on Wednesday 12th August 2020 to consider Planning Application**  **20/02519/OUT** – proposed residential development for the erection of 12

dwellings and operational development support (revised scheme) on land to the east of The Moors View, Diddlebury. **All members of the public who wish to take part in this meeting should request an invitation by sending an email to the Clerk at diddleburypczoom@gmail.com.** no later than Tuesday 11th August 2020.

Item 7 matters:

Actions taken by the Parish Council pursuant to the delegated powers granted to the Clerk on 25th March 2020 (see Item 036/20 in the Minutes of 25.03.20) to be recorded in the Minutes of 22nd July 2020 for publication purposes.

**Finance.**

The Finance Reports, details of which are set out below, will be included in full in the Minutes of 22nd July 2020.

Finance Report for April & May 2020. Cheques for £1,207.18 were approved by councillors by remote methods. The invoices and cheques were checked and signed by Cllr. O’Boyle and the Chairman. Cllr. O’Boyle verified the Clerk’s reconciliation between HSBC bank statements and DPC’s accounts book.

Finance Report for June 2020. Cheques for £756.58 were approved by councillors by remote methods. The invoices and cheques were checked and signed by Cllr. O’Boyle and the Chairman, Cllr. O’Boyle verified the Clerk’s reconciliation between HSBC bank statements and DPC’s accounts book.

**2019/2020 Audit & Annual Return (AGAR)**

The parish council’s accounting books and records were audited on 15th May 2020. The audit report and the Annual Return documents were hand delivered to each councillor and they unanimously resolved to approve and adopt the documents. The Clerk and the Chairman signed the relevant forms on 27th May 2020. They were submitted to the External Auditor on 31th May 2020. The statutory public notices were placed on the website and on parish notice boards. Copies of the Auditor’s Report and the Annual Return documents were uploaded onto the parish council’s website. Full details of the Resolutions passed will be set out in the Minutes.

**Planning**

The following planning applications were received after March 2020. They were considered by councillors by examining the plans and documents on the planning portal and then giving their views to the Clerk using response forms she had produced, which were returned to her by email, post or telephone. The responses were collated and the planning department notified of the parish council’s decision.

**20/01412/FUL** – an application for the erection of a two-storey rear extension and the erection of a new entrance porch at 12, Corfton, SY7 9LE. Councillors agreed to support the application subject to two caveats: that the comments submitted by the Flood Action Group become a condition of approval, and that the new extension should blend with the original, which is stone faced.

**20/01563/FUL** – retrospective application for the installation of a wood pellet boiler system and a flue to provide hot water and heating at holiday cottages at Sutton Court Farm, Little Sutton, and **20/01564/LBC –** Listed Building Consent for the above works as they affect a Grade II Listed Building,

Councillors supported these two applications.

**20/01717/FUL –** Application under S. 73A of the Town & Country Planning Act 1995 (retrospective) for the conversion of barn from one dwelling to two dwellings, reinstate existing access and installation of package treatment plant at Barn B, Hale Barns, Diddlebury .

Councillors supported this application.

**20/02161/FUL –** proposed dwelling south west of Red Brick Barn, Corfton. (the Donkey Patch) Application for the erection of a dwelling with garage, alteration of existing access and installation of septic tank. This is a new application. A planning permission for a much smaller house – application ref. 17/05800/FUL- remains in force until January 2021.

Councillors unanimously strongly objected to this new application.

**20/02197/VAR** – application for the variation of Condition No, 2 attached to the planning permission ref. **16/03628/FU**L for the development of the old poultry units at Corfton.

By a majority councillors voted to object to this application.