**By Order of the Council:**

**THE ANNUAL GENERAL MEETING**

**of Diddlebury Parish Council will be held at**

**Westhope Village Hall on Wednesday 17th May 2017 at 7.30pm**

**to be followed by an Ordinary Business Meeting**

**Members are hereby summoned to attend to deal with the following business.**

**Signed: Jean de Rusett, Clerk to Diddlebury Parish Council - 11th May 2017**

**Clerk: Mrs J de Rusett, The Grange, Leinthall Earls, Leominster, Herefordshire**

**HR6 9TS**

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**ANNUAL GENERAL MEETING**

**AGENDA**

1. **Election of Chairman and Vice Chairman** 
   1. Election of Chairman
   2. Election of Vice Chairman
2. **Completion by all councillors of Acceptance of Office forms and to welcome new councillor – Cllr. Michael Woodhouse**
3. **To appoint a member of Diddlebury Parish Council to be a trustee of the Diddlebury Village Hall Committee.**
4. **To appoint representatives for 2017/2018 to the following committees:-**
   1. Craven Arms & Rural Local Joint Committee
   2. Louise Powell Charity
   3. Diddlebury Charities
   4. Tree Warden
   5. Diddlebury Flood Action Group
   6. PPSG
5. **End of Year Schedule of Payments & Receipts** **to 31.3.17** – members are asked to approve the Schedule of Payments & Receipts for the year 2016/2017, subject to external audit.
6. **Appointment of an Internal Auditor for 2017/2018**

**7. To consider the quotation for the renewal of insurance from Came & Co.**