**DIDDLEBURY PARISH COUNCIL**

**Chairman: Cllr D Hedgley**

Clerk/RFO: Mrs Jean de Rusett, The Grange, Leinthall Earls, Leominster,

Herefordshire HR6 9TS

Tel: 01568 770640 email: diddleburypc@gmail.com website: www.diddleburyparish.co.uk

**MINUTES**

**of the**

**ANNUAL GENERAL MEETING**

**of the Parish Council**

**Wednesday 17th May 2017, 7.30pm at Westhope Village Hall**

**043/17 -- Present and apologies for absence**

Cllr. D Hedgley

Cllr. K Worthington

Cllr. Mervyn Thomas

Cllr. Stephen Povall

Cllr Robert Povall

Cllr. T O'Boyle

Cllr. A Watson

Cllr. M Woodhouse

**Apologies for absence**

Apologies were accepted from Cllr. Selina Thomas and Unitary Cllr. C Motley

**In attendance**

Mrs J de Rusett - Clerk and six members of the public

**O44/17 – Election of Chairman and Vice-Chairman and acceptance of office**

044/17/1 – Election of Chairman:

 Cllr. Watson **proposed** Cllr. D Hedgley as Chairman for 2017/2018

 **Seconded** by Cllr. R. Povall

**RESOLVED** by unanimous vote that Cllr Hedgley be elected as Chairman for the

year 2017/2018.

Cllr. Hedgley accepted the office and signed the Declaration of Acceptance of Office

Form.

044/17/2 – Election of Vice-Chairman for 2017/2018

 Cllr. Worthington **proposed** Cllr. Robert Povall as Vice-Chairman

  **Seconded** by Cllr. S. Povall

  **RESOLVED** by unanimous vote that Cllr. Robert Povall be elected as Vice-Chairman for the year 2017/2018.

 Cllr. R Povall accepted the office and signed the Declaration of Acceptance of Office form.

**045/17 – The following councillors were nominated in the 4th May 2017 elections to serve for the next four years and those present duly completed their Acceptance of Office Forms.**

Cllr. M J Thomas

Cllr. D Hedgley

Cllr. S Povall

Cllr. R Povall

Cllr. K Worthington

Cllr. T O’Boyle

Cllr. A Watson

Cllr. Selina Thomas

Cllr. M Woodhouse – who also completed a Declaration of Pecuniary Interests form.

The Chairman welcomed Cllr. Woodhouse to the parish council.

**046/17 – appointment of a member of Diddlebury Parish Council to be a trustee of the Diddlebury Village Hall Committee.**

It was agreed that DPC need only actually appoint a representative to the Village Hall Committee. Cllr. O’Boyle agreed to continue to be DPC’s representative on DVHC, of which he is also member and a trustee.

**047/17 – Appointment of representatives for 2017/2018 to the following committees:**

The following members agreed to represent the parish council:-

Craven Arms & Rural L.J.C. - Cllr. R Povall

Louise Powell Charity – Cllr. K Worthington

Diddlebury Charities – Cllr. K Worthington

Tree Warden – Cllr. R Povall

Diddlebury Flood Action Group – Cllr. O'Boyle

P.P.S.G. – Cllr. S Thomas

**048/17 – Approval of End of Year Schedule of Payments & Receipts to 31.3.17**

The Clerk circulated a Schedule disclosing all sums received by the Parish Council, and all payments made by it during the financial year 2016/2017, ending 31st March 2017. Explanations were given and accepted for those payments made which were outside the budgeted figures.

Following scrutiny of the Schedule :

Cllr. R Povall **proposed** the Schedule be approved

**Seconded** by the Cllr. Watson

**RESOLVED by unanimous vote.**

**049/17 - Appointment of an Internal Auditor for 2016/2017**

The Chairman **proposed** Mrs S Hackett of Gonsal House, Condover; **seconded** by Cllr. Watson and Resolved by a **unanimous vote** of the members.

**050/17 - Consideration of the quotation for renewal of DPC’s insurance premium for 2017/2018 and the adequacy of the cover provided by the policy.**

The renewal quotation was the least expensive of three quotations obtained. Last year’s premium was £276.49 and this year it is £282.50. The cover provided by the policy was considered and accepted as being more than adequate.

Cllr. S Povall **proposed** that the insurance offered by Came & Co. be accepted.

**Seconded by** Cllr. Watson

**Resolved** by a unanimous vote.

There being no further AGM business to conduct, the Chairman closed the Annual General Meeting at 8.10pm and proceeded with the ordinary business meeting.

**MINUTES SIGNED BY David Hedgley**

 **28th June 2017**

**DATED**