

DIDDLEBURY PARISH COUNCIL

By Order of the Chairman:

A meeting of Diddlebury Parish Council will be held on
WEDNESDAY 25th MAY 2022 at 8.00pm
In Diddlebury Village Hall
when councillors are summoned to deal with the following Agenda business.
Signed: *Jean de Russett*, Clerk Dated 16th May 2022

AGENDA

1. **To record those present and to receive apologies for absence.**
2. **To receive declarations** of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.
3. **Public involvement session:** 10 minutes allowed for representations in respect of parish council business from members of the public.
4. **Minutes:** To approve the Minutes of the Parish Council meeting of 27th April 2022.
5. **Matters Arising:** To deal with matters arising from the Minutes of 27th April 2022.
6. **Reports:** from Chairman, Shropshire Cllr. Motley, F.A.G and Parish Council members.
7. **Chairman's report on tree works application 22/02187/TCA** – to reduce crown by 20% of walnut tree within Diddlebury Conservation Area at the Tithe Barn, Diddlebury, SY7 9DH
8. **To consider highways and environmental matters.**
9. **To consider communications and correspondence received**
10. **Finance:**
 - 10.1 – To review the insurance cover for 2022 – 2023 and approve payment of the premium
 - 10.2 – To consider the Finance Report for May 2022 and to authorise payment of cheques listed.
 - 10.3 - To verify Clerk's Reconciliation of Cash Book and HSBC Bank Statement
11. **Audit 2021 – 2022**
 - 11.1. To consider and note Internal Auditor's Report for financial year 2021/2022 and her auditor's report in AGAR Part 2.
 - 11.2. To consider and approve end of year Bank Reconciliation and Schedule of Receipts and . Payments
 11. 3. **2021 – 2022 Annual Governance & Accountability Return**

To consider, approve and adopt the following parts of the Annual Governance & Accountability Return:-

 - 11.4 – To resolve to request an exemption from a limited review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to approve and sign the Certificate of Exemption
 - 11.5 – To approve and sign Section 1 – Annual Governance Statement 2020/2021
 - 11.6 – To approve and sign Section 2 – Accounting Statements for 2020/2021
 - 11.7 - To approve Notice of Public Rights & Publication of unaudited Annual Governance & Accountability Return.

12. Any Other Business: (for dissemination of information only.)

**Date of next Parish Council Meeting -
Wednesday 22nd June 2022, 7.30pm at Westhope Village Hall**

**For further information please contact the Clerk, Jean de Rusett at
1, Pipe Aston Barns, Pipe Aston, Ludlow, SY8 2HG
Tel: 01568 701880 diddleburypc@gmail.com www.diddleburyparish.co.uk**