

By Order of the Chairman:

**The Meeting of Diddlebury Parish Council will be held on
Wednesday 22nd May 2024 at 7.30pm at Diddlebury Village Hall
when councillors are summoned to deal with the following Agenda business.**

Signed: *Jean de Russett*, Clerk Dated 15th May 2024

AGENDA

1. Election of a Chairman and a Vice Chairman

Election of a Chairman for the year 2024 - 2025 and completion by the Chairman of Acceptance of Office form

Election of a Vice-Chairman for the year 2024 – 2025 and completion by the Vice-Chairman of Acceptance of Office form

2. To appoint representatives for 2024 - 2025 for the following posts:

- Louise Powell Charity (Almshouses)
- Tree Warden
- Diddlebury Flood Action Group
- Westhope Village Hall
- Diddlebury Village Hall
- Manager of Diddlebury Parish Council website

3. To record those present and to receive apologies for absence.

4. To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.

5. Public involvement session: 10 minutes allowed for representations in respect of parish council business from members of the public.

6. Minutes: To approve the Minutes of the Parish Council meeting of 24th April 2024.

7. Matters Arising: To deal with matters arising from the Minutes of 24th April 2024.

8. Reports: from Chairman, Unitary Cllr. C. Motley, F.A.G and Parish Council members.

9. To consider any planning issues

10. To consider highways and environmental matters

11. To consider and respond to communications and correspondence received

12. To consider DPC's response to the Shropshire Local Plan Examination Consultation, which runs from 25th April to 11th June 2024.

13. To review the work on the new public access playground in Diddlebury and to consider and approve quotations for the provision of benches, play equipment and surfacing works.

13. Finance:

13.1 – To consider the Finance Report for May 2024 and to authorise payment of cheques listed.

13.2 - To verify Clerk's Reconciliation of Cash Book and HSBC Bank Statements

13.3 – to review the IT back-up system and to add Microsoft Cloud (£20 p.a.)

14. Audit for financial year 2023 - 2024

14.1 - to consider and note the Internal Auditor's Report for the financial year 2023 - 2024 prepared by Mrs J Griffiths

14.2 – to approve the AGAR Certificate of Exemption

14.3 - to approve Section 1 - Annual Governance Statement 2023/2024 of AGAR

14.4 - to approve the Section 2 - Accounting Statement for 2023/2024 of AGAR

14.5 - to approve the Explanation of Variances form

14.6 - to approve the Notice of Public Rights & publication of the Annual Governance & Accountability Return for an exempt authority

15. Any Other Business: (for dissemination of information only.)

**Date and venue of next Parish Council Meeting
Wednesday 28th June 2024, 7.30pm at Westhope Village Hall**

Clerk's contact details: 12 Church Road, Brampton Bryan. Bucknell, SY7 0DH
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