**DIDDDLEBURY PARISH COUNCIL**

**SCHEDULE OF RECEIPTS & PAYMENTS**

**FOR THE FINANCIAL YEAR ENDED 31st MARCH 2017**

**RECEIPTS**

* Balance b/fwd from 2015/2016 Financial year

(figure includes all ring-fenced sums) £9,340.00

ADD

* 2016/2017 Precept £5,149.00
* Highways & Environment Grant £3,000.00
* Transparency Code Grant £ 531.20
* Legal fees refund (payable to DVHC) £ 600.00
* Donation to Diddlebury Flood Action Group £ 200.00

 **Total receipts £18,820.20**

**PAYMENTS** 2016/2017 Budget - Reasons for overspend – see over

* Hall hire for Parish Council meetings £ 238.00 £190.00

* Insurance £ 276.49 £265.00
* Administrative costs including stationery, postage, telephone,

 Broadband, ink cartridges, photocopying, Clerk's

 travelling expenses, etc. £ 528.02 £350.00

* Clerk's salary inc.PAYE & additional £250 additional

hours payment £2,402.80 £1700.00

* SALC subscriptions & publications £ 266.76 £300.00
* Highways & Environment Grant payments £1,764.24
* S. 137 Donations from Precept funds £ 250.00 £250.00
* Training courses £ 28.60 £55.00
* War memorial expenses £ 20.00
* Pay roll administration £ 58.00 £50.00
* Chairman's expenses £ 78.40 Included in Misc. budget category of £100
* Miscellaneous items (audit fee) £ 30.00 - ditto -
* Setting up of new website inc. training courses £1,164.00
	+ - Flood Action Group payments £ 119.18
		- Refund of legal fees to DVHC £ 600.00

 **Total payments £ 7,824.49**

**Total receipts for the year 2016/2017 £18,820.20**

**Less: total expenses paid out in 2016/2017 £ 7,824.49**

**Balance carried forward to 2017/2018 £10,996.27**

Balances carried forward comprise the following categories:

Precept - £5,916.95

Highways & Environmental Grant - £2,762.83

War Memorial fund - £85.13

Transparency Code grant funds - £1,371.40

Funds held for Diddlebury Flood Action Group - £209.57

Funds held for Corvedale Youth Club - £650.39

Reasons for overspend on budgeted figures in 2016/2017 Precept Budget

1. Venue hire overspent by £48 due to additional meetings (EGM’s) and heating costs during winter at Westhope Village Hall.
2. Overspend of £178 on Clerk’s expenses due to:
* Increased postage costs for suppliers, government agencies and election materials
* Increased travelling expenses: PC meetings budgeted for but Clerk has also travelled to Shirehall for courses, meetings and election purposes, plus evening training meetings for Clerks arranged by Lisa Bedford and held in Rushbury.
* Increased use – and cost of – ink cartridges and stationery, due to increasing volume of work.
* Clerk received £5 per month towards telephone Broadband expenses, which was very inadequate: it was increased by Resolution to £10 per month w.e.f. October 2016.

1. Overspend on Clerk’s salary of £702.80. At the time the Precept Budget was prepared the Clerk’s salary was £1700 p.a. By Resolution of the Council this was increased to £2,153 w.e.f. from 1st April 2016, plus the Clerk was awarded an additional payment of £250 for extra hours worked between January and April 2016. (see Minute refs 012/16/3 and 051/16/3.)

J. de Rusett

Clerk/RFO – 24th April 2017